

**Motion for Jury Trial.**

**STEP 1** Select **Adversary** from the *Main Menu*, and then click on the **Motions/Applications** hypertext link.



**STEP 2** The **Case Number** entry screen displays.

The screenshot shows a 'Case Number' entry screen. It has a text input field containing '03-2046'. Below the input field are two buttons: 'Next' and 'Clear'.

- ◆ **Case Number** - enter a case number in YY-NNNN format
- ◆ Click on the **Next** button.

**STEP 3** The **select the type of motion being filed** screen displays.

The screenshot shows a screen with a list box containing the following options: 'Dismiss Party', 'Enforce', 'Expedite Hearing', 'Extend/Shorten Time', 'Intervene', 'Join', 'Joint Administration', and 'Jury Trial'. A mouse cursor is pointing at 'Jury Trial'. Below the list box are 'Next' and 'Clear' buttons.

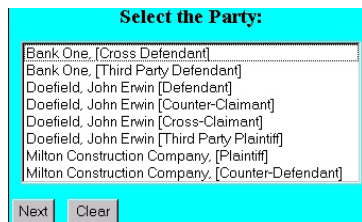
- ◆ Scroll down the list and click on **Jury Trial**.
- ◆ Click on the **Next** button.

**STEP 4** The **Joint filing with other attorney(s)** prompt is displayed.

The screenshot shows a prompt with a checkbox and the text 'Joint filing with other attorney(s)'. Below the prompt are 'Next' and 'Clear' buttons. A mouse cursor is pointing at the 'Clear' button.

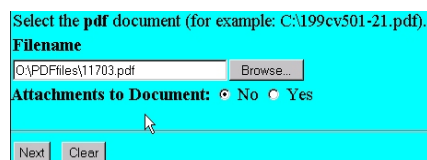
- ◆ Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- ◆ Click **Next** to continue.

**STEP 5** The **Select the Party** screen displays.



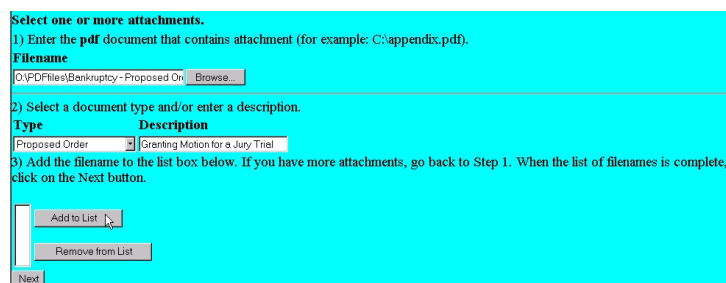
- ◆ Click on the party's name, then click on the **Next** button.

**STEP 6** The **Select the pdf document** screen displays.



- ◆ Type the path and file name in the blank box, or
- ◆ Click on the **Browse** button to navigate to the appropriate directory and file.
- ◆ Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- ◆ Click on the **Next** button.

**STEP 7** The **Select one or more attachments:** screen displays.



- ◆ Use the **Browse** button to navigate to the location of all necessary files.
- ◆ **Type** - click on the down arrow to select the type of attachment, if listed.
- ◆ **Description** - type in any additional description if needed.
- ◆ **Add to List** - click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- ◆ Click on the **Next** button.

**STEP 8** The **Update Jury Demand** information screen displays.



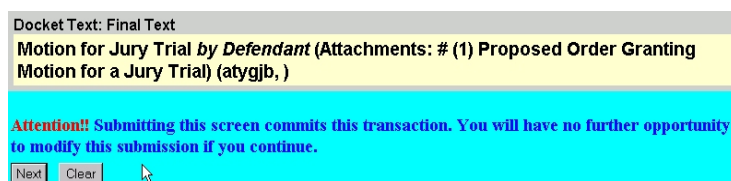
- ◆ Click on the arrow, then click on the appropriate role of the party requesting the jury trial from the drop-down menu.
- ◆ Click on the **Next** button.

**STEP 9** The **Docket Text: Modify as Appropriate** screen displays.



- ◆ Add additional text if appropriate.
- ◆ Click on the **Next** button.

**STEP 10** The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



- ◆ Verify the final docket text. If correct, click **Next**.
- ◆ If the final docket text is incorrect, you must click on your **Browser's Back** button to correct your entries or to abort or restart the transaction, click on the **Bankruptcy** hyperlink on the *Menu Bar*.

**STEP 11** The **Notice of Electronic Filing** screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

Notice of Electronic Filing

The following transaction was received from atygjb, entered on 8/3/2004 at 4:59 PM EDT and filed on 8/3/2004

**Case Name:** Milton Construction Company v. Doeffer et al

**Case Number:** [2:03-ap-02046](#)

**Document Number:** [23](#)

**Docket Text:**  
Motion for Jury Trial by *Defendant* (Attachments: # (1) Proposed Order Granting Motion for a Jury Trial) (atygjb, )

The following document(s) are associated with this transaction:

**Document description:**Main Document  
**Original filename:**O:\PDFfiles\11703.pdf  
**Electronic document Stamp:**  
[STAMP bkecfStamp\_ID=1019576470 [Date=8/3/2004] [FileNumber=14466-0] [b81d0532087612ac7ed20e28cd2f914b0e6913299745134de25f25dcd8eb84b242e774a76e350dbdb930f27c0689d69353b61221f189f5fbc85be191faa60c2e]]

**Document description:**Proposed Order Granting Motion for a Jury Trial  
**Original filename:**O:\PDFfiles\Bankruptcy - Proposed Order.pdf  
**Electronic document Stamp:**  
[STAMP bkecfStamp\_ID=1019576470 [Date=8/3/2004] [FileNumber=14466-1] [95e5b5daae0a93e6c569fee390661dd6253a03bf9983d304dfb88609542f8b63dc2c4b23f1fe7b8d2027592af83c6cf8f80dcc52bed63a52ecfeff72c127491b]]

**2:03-ap-02046 Notice will be electronically mailed to:**